

**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
HQ NORTHERN COMMAND RECRUITMENT NOTICE 01/2022**

**APPLICATIONS ARE INVITED FROM ELIGIBLE INDIAN NATIONALS TO
FILL UP FOLLOWING VACANCIES: GROUP 'C' (ERSTWHILE GROUP 'D')**

Note : Please read instructions carefully before filling up of Application Form. Non completion of any one/or more instruction (s) will entail outright rejection of application.

Name of Post	Pay Matrix & Pay Level (Rs)	Age (Years)	Qualification/Experience required (Essential/Desirable)	No of vac	Reserved for				
					SC	ST	OBC	EWS	UR
Civilian Motor Driver (Ordinary Grade)	PML-02 (19900-45700) Rs 19900/- PM	18-27	(a) Matriculation or equivalent. (b) Must possess the civil driving license for heavy vehicle and have two years experience on driving such vehicles	05	05	-	-	-	-
Vehicle Mechanic	PML-02 (19900-45700) Rs 19900/- PM	18-25	(a) 10 th Standard pass or equivalent. (b) Capable of reading number and names of tools and vehicles both in English and Hindi. (c) One year experience of trade.	01	01	-	-	-	-
Cleaner	PML-01 (18000-41100) Rs 18000/- PM	18-25	(a) 10 th Standard pass or equivalent. (b) Should be proficient in trade	01	01	-	-	-	-
Fireman	PML-02 (19900-45700) Rs 19900/- PM	18-25	(a) 10 th Standard pass or equivalent. (b) Must be conversant with the use and maintenance of all types of extinguishers, hose fittings and fire appliances and equipments, fire engines, trailer, pumps, foam branches. (c) Must be familiar with the use and maintenance, first-aid, fire fighting appliances and Trailer Fire Pump. (d) Must know elementary principles of Fire Fighting methods employed in fighting different types of fire.	14	02	01	03	-	08

			(e) Must be conversant with foot and appliance Fire Service Drills and be able to perform the task allotted to the members of fire crew.						
			(f) Must be physically fit and capable of performing strenuous duties and must pass the tests specified.						
			(g) Height without shoes. 165 cms. A concession of 2.5 cms height shall be allowed for candidates of Scheduled Tribes.						

2

			(h) Chest (un-expanded)-81.5 cms.						
			(j) Chest (on expansion)-85 cms.						
			(k) Weight 50 Kgs (minimum)						
Mazdoor	PML-01 (18000-41100) Rs 18000/- PM	18-25	(a) 10 th Standard pass or equivalent	02	01	-	-	-	01
Total				23	10	01	03	-	09

Abbreviation: Gen (UR)-General (Unreserved), SC-Scheduled Caste, ST-Schedule Tribe, OBC-Other Backward Classes.

Note :-

- (a) Weightage for written test will be 100% and physical test will be only qualifying in nature for all posts.
- (b) Post of Mazdoor applicable for candidates as applicable.
- (c) Above vacancies are provisional and indicative of the number of vacancies and subject to change (increase/decrease at a later stage without any further notification).
- (d) 10% of posts are reserved for Ex-servicemen and placed against the category which the individual belongs to.

(e) 5% of the vacancy can be filled by for the meritorious sports person and placed against the category which the individual belongs to.

Age Limit.

1. **Cleaner:-**

- (a) 18 to 25 yrs for UR Candidates.
- (b) 18 to 28 yrs for OBC Candidates.
- (c) 18 to 30 yrs for SC Candidates.

2. **Civilian Motor Driver (Ordinary Grade):-**

- (a) 18 to 27 yrs for UR Candidates.
- (b) 18 to 30 yrs for OBC Candidates.
- (c) 18 to 32 yrs for SC Candidates.

3. **Veh Mech:-**

- (a) 18 to 25 yrs for UR Candidates.
- (b) 18 to 28 yrs for OBC Candidates.
- (c) 18 to 30 yrs for SC Candidates.

3

4. **Fireman :-**

- (a) 18 to 25 yrs for UR Candidates.
- (b) 18 to 28 yrs for OBC Candidates.
- (c) 18 to 30 yrs for SC Candidates.

5. **Mazdoor :-**

- (a) 18 to 25 yrs for UR Candidates.
- (b) 18 to 28 yrs for OBC Candidates.
- (c) 18 to 30 yrs for SC Candidates.

6. **Ex-servicemen.** Resultant age after deducting period of service from actual age should not exceed prescribed age limit by more than 3 years. Calculation of age shall be as per category for which the application has been made. No physical test will be conducted for Ex-Servicemen. On selection, Ex-Servicemen will be adjusted against respective category i.e Gen/SC/ST/OBC.

7. **Meritorious Sports Persons.** The age limit is 18 to 30 yrs for UR, 18 to 33 yrs for OBC and 18 to 35 yrs for SC category. Meritorious sports persons should be in

possession of certificate of the competition awarded by following authorities:-

- (a) **International competition-** Secretary of the National Federation of the game concerned.
- (b) **National competition** - Secretary of the National Federation OR Secretary of the State Sports Association of the game concerned.
- (c) Age relaxable for government servants is applicable for all the trades upto the age of **40** years in the case of Gen/UR candidates and up to **45** years in the case of candidates belonging to the SC/ST/OBC category as per orders **instruction issued by the Central Government from time to time.**
- (d) No age relaxation is admissible to SC/ST/OBC candidates applying against unreserved posts.

8. The lower/upper age limits prescribed for the post i.e cutoff date will be 30 days from the date of publication of this advertisement i.e **the last date of receipt of application by the appointing authority.**

Probation period.

9. All posts are temporary be made permanent after successful completion a probation period of two years from the physical date of appointment.

10. Candidates after selection will be subject to All India Service Liability Rule, Field Service Rules and Army Act 1950 **(All India Liability-candidates can be transferred to anywhere in India Including field area transfer liability).**

PHYSICAL / PRACTICAL & WRITTEN TEST

11. The Board of Officer (S) will be detailed to conduct physical and practical marks will be allowed for the practical/physical tests as these will be only of 'Qualifying' nature. Selection to Gp 'C' posts will be allowed for the practical/trade/physical tests, as applicable.

12. **Own Risk Clause.** The Department will not **(WILL NOT)** be responsible for any injury sustained by candidates while undergoing physical/practical/endurance test during recruitment procedure and neither will be liable to pay any compensation. Applicants will also be made to sign indemnity bond to this effect on arrival at the Centre.

13. **Physical Tests.**

(a) **For Fireman.** Physical and Endurance test as prescribed in Qualification for Fireman will be conducted by Board of Officer.

(i) **Endurance Test.**

(aa) Carrying a man (fireman lift of 65.5 kgs to a distance of 183 meters within 96 seconds).

(ab) Clearing 2.7 meters wide ditch landing on both feet (long jump).

(ac) Climbing 3 meters vertical rope using hands and feet.

(b) **For All Trades (except Fireman).** Physical tests will be carried out as decided by the Board of Officers and will be common for all trades to maintain commonality/transparency of the tests. Candidates will be disqualified immediately on failing to qualify any of the event and will not **(WILL NOT)** be permitted to appear in next event/subsequent tests. The candidate will be immediately escorted out of unit premises/test venue.

14. **Written Test.** The written test will form overall merit and minimum passing marks are 33%. The written test will comprise of four parts as per the details mentioned below. The Question Paper-cum-Answer Sheet of Written Test will be bilingual i.e in English and Hindi, However, the questions on the portion of English language will be in English and to be answered in English only.

(a) **For All Trades**

Paper	Subject (All parts will be objective Multiple Choice Type)	No of Questions	Marks	Minimum marks	Negative Marking	Total Duration
Part-I	General Intelligence	25	25	33%	0.25 marks for each wrong answer	2 hrs
Part-II	English Language	50	50			
Part-III	Numerical Aptitude	25	25			
Part-IV	General Awareness (including trade specific questions)	50	50			
	Total	150	150			

(b) Syllabus for Civil Motor Driver (Ordinary Grade), Cleaner, Vehicle Mechanic, Labour & Fireman (Commensurate to Educational Standard of 10th Class or Equivalent). Minimum educational qualification is required 10th standard or equivalent for all trades.

(c) **Written Test (Part-I,II,III&IV) Details.**

(i) **Part I-General Intelligence.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination observation, relationship concepts, verbal and figure classification, arithmetical number series, on-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship arithmetical computation and other analytical functions.

(ii) **Part II-English Language:** In addition to the testing of candidates understanding of the English Language, its vocabulary, grammar, sentence, synonyms, antonyms and its correct usage, etc his/ her writing would also be tested.

(iii) **Part III-Numerical Aptitude:** This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Number, Fundamental arithmetical operations, Percentages. Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work etc.

(iv) **Part IV-General Awareness:** Questions will be designed to test the ability of the candidate's general awareness of the environment around and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economics scene, General Politics including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

NOTE:-

Only those candidates who secure the minimum qualifying marks ie **33%** in the written examination, will be called for skill /practical test without disclosing their

marks in the said test. Candidates falling to qualify the written test will not (WILL NOT) be permitted to appear in next event / subsequent tests and the marks obtained will not be disclosed to them either.

15. Selection will also be subject to the following conditions:-

- (a) Medical Fitness certificate issued by Govt hosp.
- (b) Verification of Character and Antecedents.
- (c) Verification of SC and OBC status (Belonging/Not belonging to creamy layer)
- (d) Verification of Education qualification certificates & Experience certificates.
- (e) Verification of all Certificates/document from issuing Authority.
- (f) Verification of driving license by DTO/RTO as applicable, in case of CMD trade.

6

16. Verification of all documents mentioned at Para 15 (a) to (f) are required to be verified within **90 days** of initial dispatch of letters to various department / agencies etc for document verification. In case any / same / all such letters draw no response within this stipulated time the candidature of the candidate(s) will stand terminated. 90 days time is sufficient for dispatching reminders & leveraging provisions of RTI Act 2005.

17. It may be noted that document verification is just another stage in the selection process. Merely being called for verification of documents does not indicate that his/her name will also appear in the final merit list. There may occur changes in the merit position including exclusion from the zone of consideration. Candidature of a candidate may be cancelled at any stage of the recruitment in case of violation of necessary instruction/conditions/eligibility.

CENTRE FOR TESTS

18. Document verification / tests will be held at **5171 ASC Bn (MT)** (Nearest Railway Station, Udhampur or at a decided and promulgated by Appointing Authority on dates mentioned in the Acknowledgement Card (Appendix B). Applicants should report to **5171 ASC Bn (MT)** or as directed on the date and time of test/interview as mentioned therein. No separate letter will be issued for the same. Acknowledgement Card will be dispatched by Registered Post to only those applicants whose applications and all supporting documents are found complete and correct in terms of age, mandatory educational qualification and other parameters as mentioned above. Incomplete applications will be rejected and no correspondence will be made/ entertained in this regard. Candidates not in possession of the Acknowledgement Card will stand automatically disqualified. The

tests will be conducted over a period of six to eight **(6-8)** days and candidates should be prepared for the same. No lodging and boarding or traveling allowance will be provided by this Head Quarter.

How to Apply

19. Candidates fulfilling the conditions can submit their application only by **REGISTERED/ SPEED/ ORDINARY POST** as per the format given at **Appendix 'A' to 'B'** in this advertisement and must attach duly attested photocopies of under mentioned documents from (a) to (h) as applicable duly attested. The photograph and document should be attested **by the Serving Group A / B Gazetted Officer** (as per DOPT's Order No **S.O.946(E)** dated **09 Apr 2009**) (www.persmin.nic.in/dopt.asp) alongwith the application. Original certificates are not (**NOT**) to be dispatched with application form, and should be brought in person on the day of the written test/physical/practical. Dispatch of original documents will entail outright rejection and this Department will not be responsible for any loss of original docus:-

- (a) Education Qualification Certificate.
- (b) Caste Certificate for SC/ST/OBC candidates issued by authorized Govt agency as applicable.
- (c) Discharge Certificate where applicable (for Ex-serviceman).
- (d) Birth Certificate.
- (e) Heavy Motor Vehicle Driving Licence issued by RTO (for Civilian Motor Driver (OG) post only).
- (f) Experience Certificate (Two years experience after obtaining valid Heavy Motor Driving Licence).
- (g) Domicile Certificate.
- (h) Aadhar Card.

7

- Note for For Ex-servicemen** - (i) **Soldier Served as Driver (MT)**. Civil heavy motor driving Licence and minimum two years experience certificate, discharge book mentioned experience as driver, required alongwith above mentioned documents.
- (ii) **Soldier Served as Soldier GD**. Civil heavy motor vehicle driving Licence and minimum two years

above
certificate issued

experience certificate required alongwith
mentioned documents experience
by unit will be accepted.

driving
civil

(iii) Minimum two years **heavy motor vehicle experience** should be after the Date of issue of heavy driving licence.

20. Candidate will enclose a self addressed envelope, affixing postal stamps of **Rs 45/-** alongwith the application required for dispatch of Acknowledgement / Admit Card if screened successfully so as to reach **Commanding Officer 5171 ASC Bn (MT) PIN: 905171 C/O 56 APO** **within 30 (THIRTY) days** from the date of publication of this advertisement. The candidates are required to super scribe on the top of envelop **“APPLICATION FOR THE POST OF” “ALONG WITH SELF & FATHER’s NAME”**. Acknowledgement/Admit Card and Certificate from Authority to be typed on separate A4 size plain papers as per **Appendix’B’**. Application will not **(WILL NOT)** be entertained without Appendix ‘B’ or non receipt of separate envelope duly affixed with postal stamps of Rs 45/- and after closing date i.e. **30 days** from the date of publication of this advertisement notice in Employment News and / or other Newspaper. This Department will not be responsible for any postal delays and no application will be entertained after the due date.

21. Individual who has furnished wrong information in the application form, false certificate to avail benefits / reservation, false/wrong information in the application form regarding relatives **or** who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service if the candidate has been selected.

GENERAL INSTRUCTIONS

22. Before applying for the post, the candidates should ensure that he fulfills the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment, and if erroneously appointed, such candidates shall be liable to termination from service if appointed.

23. No **(NO)** application will be accepted in person by hand or through any representative. The application must be posted to the addressee only under **REGISTERED / SPEED POST/NORMAL POST**. Application posted through Courier etc will not **(WILL NOT)** be accepted. The department will not **(WILL NOT)** be responsible for any kind of postal delay either in receipt of application or in dispatch of acknowledgement cards. Two applications will not **(WILL NOT)** be accepted in a single envelope.

24. No **(NO)** travelling allowance will be admissible for physical / practical / written tests. Candidates will make their own boarding/lodging arrangement for test. This HQ or Unit detailed to conduct the tests will not be responsible to pay for any damages in case of injury/death of candidate during various tests.

25. Application which is incomplete, incorrect, wrongly filled, without signature, without photograph, photo with wearing cap and goggles/coloured glasses, or without enclosing attested copies of photograph / documents by serving Group A / B Gazetted Officer or equivalent if applicant is found under / over age on last date of receipt of application will be rejected on the spot without any reasons/notice. Application can also be rejected by any other reason as observed by the Board of Officers. The ack card will only be fwd to all candidates whose application are found complete to all respect.

8

26. Date, time and place of test will be mentioned in the Acknowledgement Card. No separate letter except Acknowledgment Card will be issued. **‘At the time of test the candidates should be in possession of** original stamped Acknowledgment / Admit Card sent by the conducting unit and **ORIGINAL certificates** in support of age, educational qualification, experience, caste, and registration certificate from their local Employment Exchange names already registered with them. Individuals who are not in possession of Acknowledgement / Admit Card or original certificates **will not be entertained and will be rejected immediately.**

27. Candidates living with more than one spouse or married another spouse while the first spouse is alive are not eligible to apply, if such case(s) comes to light at any stage of recruitment or post appointment stage the appointing authority will terminate the appointment.

28. Candidates already employed in Centre/State Govt offices/PSU should submit their application through proper channel duly submitting service certificate and **‘No Objection Certificate’** from the employer/department.

29. A bench mark percentage will be fixed for the calling of candidates for tests, depending on the number of applicants. Since the applications may be short-listed, mere fulfilment of essential qualifications and experience does not vest any right in a candidate for being called for written/physical test. All applications received will be scrutinised / screened and Selection Board / Board of Officers(s) so detailed will organise subsequent physical / practical and written test. The Selection Board / Board of Officers reserves the right to call for Test/interview only screened-in candidates and will not entertain any correspondence in this regard.

30. A select panel equal to the number of vacancies notified and based on the performance of candidates in written test will be drawn up. All the candidates on the select panel will be offered an appointment subject to medical fitness test, Police verification, Education and Caste certificate verification before actual appointments. The reserve panel will be operated strictly as per merit only in case a candidate from the select panel refuses appointment or is disqualified. The reserve panel will not be eligible for any subsequent recruitment i.e. additional vacancies in the same year or next year.

31. Candidate who apply against OBC category shall attach and produce “Other Backward Class” certificate applicable for Central Government service and not the “Backward Class” Certificate duly signed by the appropriate authority.

32. MG ASC, HQ Northern Comd or the Officer nominated by him reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.

33. Medium of writing in application form and test etc will be in Hindi / English only.

34. The date of publication will be the first day towards the accounting of number of days for submission of applications.

35. The recruitment process can be cancelled / suspended / postponed without assigning any specific reasons. The decision of Appointing Authority will be final and no (NO) appeal will be entertained. Recruitment will be carried out as per latest amendments and all prevailing Government Rules and Regulations.

9

36. All candidates considered for selection should have passed in each test. The candidates not passing in any test will not (**WILL NOT**) be permitted to appear in the subsequent test(s). The minimum standard for passing in each test will be as under :-

- | | | | |
|-----|---------------------------|---|-----------------------|
| (a) | Written Test | - | Minimum 33%. |
| (b) | Physical / Practical Test | - | Qualifying in nature. |

37. Any dispute with regards to the recruitment will be subject to jurisdiction of HQ Northern Comd, udhampur.

38. Candidates application will be rejected if "**POST APPLIED FOR**" column & **SELF & FATHER's** name is left blank on the envelope submitted by the candidate alongwith application.

39. SC/ST/OBC candidates who apply against un-reserved post will not be given any age or other concession meant for SC/ST/OBC. Similarly, SC/ST/OBC candidates selected on merit vis-à-vis the general candidates would not be counted towards SC/ST/OBC quota.

40. Ex-Servicemen and Meritorious Sportsmen will be selected first and will occupy the slot of SC/ST/OBC/Gen (UR) i.e from any category they belong to and will be adjusted horizontally against the particular category as per post based reservation roster.

Reservation for rest of the category will be worked out after filling up vacancies for Ex-serviceman and Meritorious sportsman.

WARNING:-

41. All the candidates are warned to be careful from **self styled agents/touts** and also requested to report the same to the MG ASC, HQ Northern Comd or the CO/OC of the unit conducting the tests against any malpractice seen / observed by them.

42. Any mis-representation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidate(s).

Date : 2022
Comd

MG ASC, HQ Northern

Appendix 'A'

FORM OF APPLICATION

(Form should be either typed or filled in blue ink ball point pen only)

APPLICATION FOR THE POST OF

IN ASC UNITS OF 71 SUB AREA / NORTHERN COMMAND

1. (a) Post applied for _____
- (b) Have you also applied for any other post featured in this advt :
(Yes/No) (Civilian Motor Driver/ Vehicle Mechanic/ Cleaner/

Fireman/ Mazdoor) (If yes tick the post / posts applied for).

2. Name of the candidate _____
(IN BLOCK LETTERS)
3. Father's Name _____
4. Date of birth ____/____/____ (As per Birth Certificate & attach photocopy duly self attested).
5. Age as on 01 Jan 2019 for receipt of application (Years _____
Months _____ Days _____)
6. Identification Mark

7. Address for Correspondence :-

House	No/Street/Village _____	Post	Office
		Tehsil _____	
Distt _____	State	_____	PIN
Code _____			
8. Permanent Address :-

House No/Street/Village _____	Post Office
_____ Tehsil _____	Distt _____ State
_____ PIN _____	
9. For intimation / despatch of Acknowledgement Card / result of various tests):-
 - (a) Email address _____
 - (b) Mobile No
1. _____ 2. _____
10. Caste (Gen (UR)/OBC/SC/ST) _____ (Attach photocopy duly self)
(applicable for OBC/SC/ST candidate only) .
11. Category for which applied (Gen (UR)/OBC/SC/ST/Ex Serviceman)

12. Education Qualification _____ (Attach photocopy duly self attested).

13. Civil Driving Licence (for the post of Civilian Motor Driver (OG) only) No _____ dated _____ for heavy vehicle valid upto _____ (with date) issued by _____ (Attach photocopy duly stamped & attested by Serving Gazetted Officer Group A/B) or equivalent.

2

14. Driving Experience Certificate (for heavy veh) (for the post of Civilian Motor Driver (OG) only) for two years with date of issue (must be after the date of issue of Driving Licence & attested photocopy duly stamped & attested by Serving Gazetted Officer Group A/B) or equivalent.

15. Domicile Certificate (Attach photocopy duly stamped & attested by Serving Gazetted Officer Group A/B) or equivalent).

16. Option for the reservation category of OBC/SC/ST(tick any one only)–
Signature _____

(a) **Option – I.** I am OBC / SC/ST candidate but have applied against the vacancy of general category, I will not avail the relaxation / service benefits / promotional benefits etc as admissible to the candidates belonging to OBC/SC/ST categories.

OR

(b) **Option – II.** I am OBC/SC/ST candidate and have applied against the vacancy of OBC/SC/ST category, I will avail the relaxation / service benefits / promotional benefits etc as admissible to the candidates belonging to OBC/SC/ST categories.

16. I hereby certified that above particulars furnished by me above are correct and true to bet of my knowledge and belief. I understand that in the event of any particulars or information given by me found false or incorrect at any stage my candidature is liable to be rejected or cancelled at any stage.

Date : _____ 2022
candidate)

(Signature of the

FOR OFFICIAL RECORDS ONLY

1.	Received on	
2.	Accepted/Rejected	

Note :- Certified that the above details are correct and filled by me.

Candidate) (Signature of

(LEFT HAND THUMB IMPRESSION FOR MALE)

FOR OFFICE USE (NOT TO BE FILLED IN BY THE CANDIDATE)

9. Index No _____

10. Date and Time of Physical / Practical / Written Test

11. Venue of Physical / Practical / Written Test - **Reception Centre (Recruitment Cell) of 5171 ASC Battalion at T Morh next to APS Senior wing udhampur**

12. Candidate should report to above venue at _____hrs on _____ alongwith the ORIGINAL documents / Certificates as mentioned in Para 15 (How to Apply) of the advertisement.

2

13. Production of this letter in original is mandatory for entry. Entry will be denied in case not produced or reported late on above given date & time.

(Signature of Presiding Officer/ OIC Recruitment Cell)

Chest No

(To be filled on reporting of individual)

CBC-10602/11/0024/2223